

# Citizen's Guide to City of Chandler Boards & Commissions





# Introduction

Citizen input and participation, such as yours, is a valuable asset to any government organization and assists the City Council with their goals and decision-making, thereby benefiting the community as a whole. This enclosed information lists the various boards and commissions, general powers and duties and member qualifications.

If you are interested in serving, you may access the information and obtain an [application online](#). If you have further questions, please contact the Office of the City Clerk at 480-782-2181.

Applications are reviewed as vacancies occur and are kept on file for 2 years. Please note that members are expected to attend all regularly scheduled meetings.

Thank You.



From left: Councilmember Matt Orlando, Councilmember René Lopez, Councilmember Mark Stewart, Mayor Kevin Hartke, Councilmember OD Harris, Councilmember Christine Ellis, Vice Mayor Terry Roe.





## Airport Commission

480-782-3540

The seven-member Commission makes recommendations to the City Council regarding the municipal airport's physical growth, economic development, proposed land use relating to leases and fixed base operations, and the establishment of policy for airport operations. One Councilmember is appointed to the Commission as an ex officio member to serve as a liaison between the Commission and the City Council.

**Requirements:** qualified elector; resident for 1 yr. preceding appointment; one member must be a resident of the Sun Lakes community.



## Arts Commission

480-782-2696

The seven-member Commission recommends and advises the City Council, City Manager and staff on the disbursement of Municipal Art Funds needed for works of art and the location and placement of such art. The Commission also provides periodic reviews of capital improvement program projects for the purpose of making recommendations as to appropriations for works of art and recommends selection and commission of artists by contract for the design, execution and placement of works of art.

**Requirements:** qualified elector; resident for 1 yr. preceding appointment.



## Board of Adjustment

480-782-3000

The seven-member Board hears and decides variances from the Zoning Code. The Board also hears and decides appeals of decisions made by the Zoning Administrator in the enforcement of the Zoning Code, determines district boundaries in any disputed case and interprets any provision of the Zoning Code as it relates to a specific use of land or structure.

**Requirements:** qualified elector; resident for 1 yr. preceding appointment.



## Board of Appeals

Building, Electrical and Housing Codes 480-782-3000

This five-member Board makes recommendations and suggestions which will assist the Building Division in making interpretations of the Building, Electrical, Mechanical, Plumbing, Housing and Abatement Codes, and decides upon the approval of equipment, materials and alternates.

**Requirements:** qualified elector; resident for 1 yr. preceding appointment.





## Citizens' Panel for Review of Police Complaints & Use of Force

480-782-4200

This Panel consists of 15 citizen members and six Police Department members that act in an advisory capacity to the Chief of Police. Applicants must have completed the Chandler Police Department's Citizens' Police Academy or must complete it within one year of appointment. All applicants selected for appointment shall not have felony convictions or convictions for misdemeanors involving moral turpitude. The Panel reviews all police shootings and police incidents when direct physical force by the police results in serious physical injury or death. The Panel also reviews the findings of the department's investigation of unsustained, unfounded or exonerated citizen complaints when that citizen requests a review of the Police Department's findings. The Panel may also make recommendations concerning training programs, revisions of policies or procedures, commendable actions, preventative or corrective measures except for employee discipline and community concerns regarding police action and procedures.

**Requirements:** resident of the City; Have no felony conviction or convictions for misdemeanors involving moral turpitude and must complete a criminal history check; Must have completed, or must complete the Citizen's Police Academy within one year of appointment.





## Cultural Foundation

480-782-2676

The fifteen members of the Cultural Foundation review and approve proposed management policies of the Chandler Center for the Arts and review the budgets of the Center's Operating and Endowment funds to develop funding mechanisms to support them. The members also review and approve proposed programs and visual art exhibitions at the Chandler Center for the Arts.



## Design Review Committee

480-782-3000

The seven members of the Committee recommend the establishment of zones and districts limiting the use, height, area and bulk of buildings and structures and hear and make recommendations to the City Council on matters relating to the zoning or rezoning of the property. The Commission also recommends to the City Council land use plans and policies for regulating the future growth, development and beautification of Chandler.

**Requirements:** qualified elector; resident 1 yr. preceding appointment.



## Domestic Violence Commission

480-782-4566

This Commission is comprised of eleven members who advise the City Council regarding community domestic violence issues including the quality and effectiveness of domestic violence services in Chandler. The Commission is also charged with promoting a clear understanding of domestic violence, current laws and resources available in the community, facilitating an effective community-wide system of prevention and intervention responsive to the needs of domestic violence victims, identifying and promoting the coordination of the roles and services of local agencies or offices that provide services to domestic violence victims and act as a forum for communication, education and dialogue with Chandler residents on domestic violence issues.

**Requirements:** 6 qualified electors residing in Chandler; 5 representatives of agencies or organizations working in the field of domestic violence.





## Economic Development Advisory Board

480-782-3030

The fifteen member Board advises the City Council in essential policies, rules, regulations and other matters relating to the Economic Development Program of the City of Chandler. The Board shall provide broad policy recommendations to the Mayor and City Council, but shall avoid discussions or negotiations regarding any pending or proposed development agreements.

**Requirements:** must be a citizen or business person in the City of Chandler; one representative each from a major utility, banking or financial service, real estate, large business, small business, higher education, school district, Chandler Chamber of Commerce and at-large business. The Board shall also include the Chandler City Manager and President of the Chandler Chamber of Commerce as non-voting members.

## Health Care Benefits Trust Board

480-782-2350

The five-member board administers the Health Care Benefits Trust fund for the purpose of providing for direct payment of the Health Care Benefits Plan for the benefit of its participants. The Board provides financial oversight of the Trust Fund by evaluating claim expenses and reserve amounts.

**Requirements:** 3-year terms; trustees may be reappointed to no more than one additional consecutive term. No trustee may be a Chandler City Councilmember, and no more than one trustee may be an employee of the City of Chandler. No former member of the Council or former employee shall be a trustee. With the exception of the employee trustee, if any, a trustee shall have expertise in the field of finance, employee benefits or health care.







## Historic Preservation Commission

480-782-3000

The seven-member commission is responsible for reviewing and recommending standards for the designation of historic properties to the City Council and will also exercise the duties and responsibilities of the previous Architectural Review Committee.



## Housing and Human Services Commission

480-782-4320

The eleven-member Commission serves in an advisory capacity to the City Council and Public Housing Authority Commission on matters affecting Public Housing programs and the Section 8 rental assistance programs. The Commission is responsible for making recommendations to the City Council on the annual allocation of Community Development Block grant funds. The Housing and Human Services Commission assesses the human service needs of the community and is the final authority that determines the distribution of the annual allocation of City funding for human service agency applicants.

**Requirements:** qualified elector; resident 1 yr. preceding appt.; one member must be a resident of a public housing site; one member must be a resident of the city's redevelopment area.

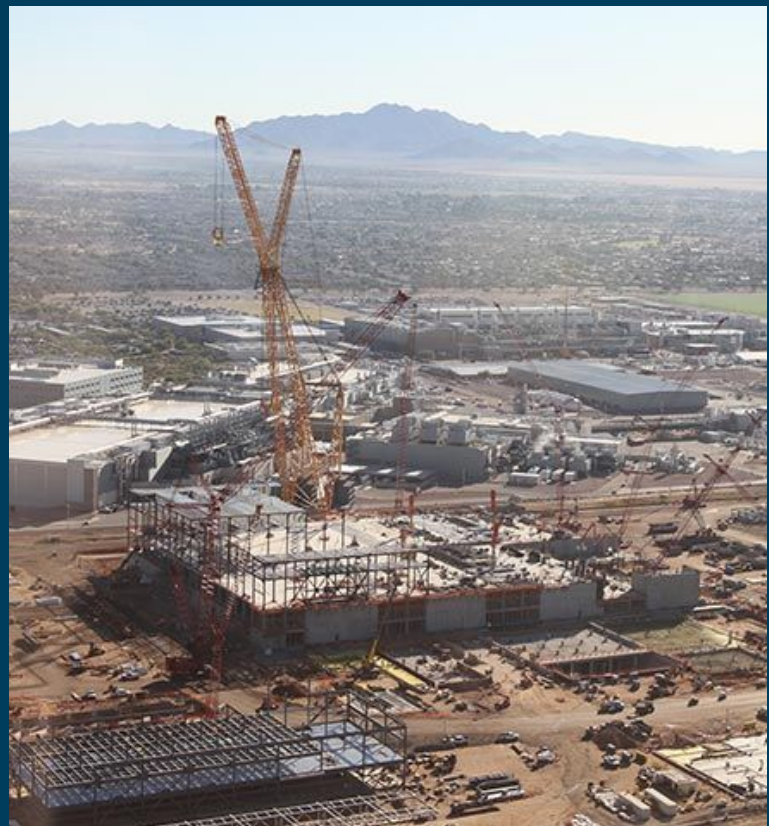
## Human Relations Commission

480-782-2214

The eleven members broadly represent the diverse demographics of the community. The Commission acts as an advisory board to the City Council by recommending ways to encourage mutual respect and understanding among the many groups of people who live, work and spend time within the community. The Commission makes recommendations to discourage all manner and manifestation of discriminatory practices and assists the City Council and City departments on ways in which people from different racial, cultural or religious backgrounds can be made to feel at home within the Chandler community.

**Requirements:** resident of the City.





## Industrial Development Authority

480-782-2333

The seven members encourage manufacturing, industrial and commercial enterprises to locate and remain within the City by making low-interest loans available for qualifying projects through the issuance of tax-exempt bonds. The Authority's Board of Directors reviews proposed projects to ensure that each constitutes an appropriate candidate for financing in furtherance of the Authority's purposes. Each financing must meet state bond law requirements and, unless issued on a taxable basis, must also meet state and federal income tax rules for tax-exempt bonds.

**Requirements:** qualified elector; resident of the City.



## Library Board

480-782-2812

The seven-member Board reviews, recommends and advises the Library Manager on essential policies, rules and regulations relating to the operation of the library system. The Board makes appropriate suggestions and/or recommendations regarding short-range or long-range plans prepared by the Library Manager and serves as a liaison to the community by passing on citizen's recommendations and opinions to Library administration.

**Requirements:** qualified elector; resident for 1 yr. preceding appointment.



## Mayor's Committee for People with Disabilities

480-782-2333

The nine members assist and advise the City Council and staff on essential policies, rules and regulations relating to advocacy issues experienced by the disabled of the community, such as accessibility, education and employment.

**Requirements:** eight members must be qualified electors; residents for 1 yr. preceding appointment. one member may be a resident of the local metro area for 1 yr. preceding appointment.





## Mayor's Committee for the Aging

480-782-2214

The seven-member Committee serves as a liaison between the City Council and the general community in matters regarding the aging. In general, they advise the City Council on essential policies, rules and regulations relating to advocacy issues experienced by the aging of the community, such as accessibility, volunteerism, and adult day care.

**Requirements:** six members must be qualified electors; residents for 1 yr. preceding appointment. 1 member may be a resident of the local metro area for 1 yr. preceding appointment.



## Mayor's Youth Commission

480-782-2710

The 19 members make recommendations to the City Council regarding the youth in Chandler. The members learn about city government, develop leadership skills, provide community service and participate in various programs, events and fund-raisers for Chandler youth. The members provide quarterly representation at the Parks and Recreation Board meetings. The Commission is made up of middle, junior high and high school students who reside in Chandler.

**Requirements:** resident of the City



## Merit System Board

480-782-2350

The five-member Board conducts appeal hearings involving dismissal, suspension or demotion of regular employees as provided by the City's Personnel Rules. The Merit System Board may render advisory opinions based on its findings to the City Manager. Upon request of the City Manager, the Merit Board may submit recommendations, investigate and make recommendations on any other matter of personnel policy.

**Requirements:** qualified elector of Chandler.





## Military and Veteran Affairs Commission

480-782-2702

This commission consists of seven members that are residents of Chandler or representatives of veteran-focused businesses or associations serving the residents of the City. At least five members will be current members or veterans of the United States Armed Forces or representatives from veteran service organizations serving the residents of the City.



## Municipal Property Corporation

480-782-2333

The five members are appointed to serve until a replacement is desired. The principal objective of the Corporation is to assist the City of Chandler in acquiring land and constructing improvements upon land owned by the Corporation and/or the City for municipal use.



## Museums Advisory Board

480-782-2702

The responsibilities of the seven-member Board are to assist and advise the City Council essential policies, rules, regulations, and other matters relating to the operation of museums within the City and preservation of significant historic or other cultural sites that reflect our local or regional heritage. The Board also assists with the implementation of the Chandler PublicHistory Master Plan.

**Requirements:** 6 members must be qualified electors; residents 1 yr. preceding appt.; 1 member may reside in the local planning area; 1 member shall be recommended by the Historical Society Board of Directors; 1 member may be recommended by the AZ Railway Museum Board of Directors.





## Neighborhood Advisory Committee

480-782-4320

The seven-member Committee is responsible for implementing the recommendations formulated by the Neighborhood Task Force and addressing new neighborhood issues as may be identified. Other areas of focus include recommendations on creating, maintaining and enhancing neighborhood programs; reviewing and recommending revisions to the City Code in order to ensure the City Codes are up to date, applicable to conditions in Chandler, clearly understandable, and enforceable; and recommending programs which will educate Chandler residents as to the importance and benefits of perpetual neighborhood longevity.

**Requirements:** qualified electors; geographic representation; residents for 1 yr. preceding appt. ADHOC or Ex officio members may be added to represent the local school districts.



## Parks & Recreation Board

480-782-2660

The seven-member Board assists and advises City Council, City Manager and staff in the development and continuing review of goals and objectives for Chandler's park system and recreation programs. They also assist and advise in providing essential policies, rules and regulations relating to the use of recreation facilities and programs; planning and development of parklands and recreational areas; and in establishing priorities relating to park development and recreation programs.

**Requirements:** six members must be qualified electors; residents for 1 yr. preceding appointment. One member may be a resident of the local planning area for 1 yr. preceding appointment.



## Planning & Zoning Commission

480-782-3000

The seven members of the Commission recommend the establishment of zones and districts limiting the use, height, area and bulk of buildings and structures and hear and make recommendations to the City Council on matters relating to the zoning or rezoning of the property. The Commission also recommends to the City Council land use plans and policies for regulating the future growth, development and beautification of Chandler.

**Requirements:** qualified elector; resident 1 yr. preceding appointment.



## Public Housing Authority Commission

480-782-3000

This eight-member commission is comprised of the members currently serving on the City Council with the addition of one resident commission member. The Commission is the governing authority for matters related to the administration, operation and management of the federal public housing and rental assistance programs administered by the City.







## Public Safety Personnel Retirement Systems Local Board (Fire)

480-782-2350

The five-member Board reviews all applications by Fire Department employees for membership in the Public Safety Personnel Retirement System and reports terminations and disabilities as required by State Statutes. Retirement requests and survivor benefits are also reviewed by the Board, as well as appeal hearings filed by members in the event there is a disagreement over the application of rules or regulations of the Public Safety Personnel Retirement System.

**Requirements:** qualified elector; resident for 1 yr. preceding appointment.

## Public Safety Personnel Retirement Systems Local Board (Police)

480-782-2350

The five-member Board reviews all applications by Police Department employees for membership in the Public Safety Personnel Retirement System and reports terminations and disabilities as required by State Statutes. Retirement requests and survivor benefits are also reviewed by the Board, as well as appeal hearings filed by members in the event there is a disagreement over the application of rules or regulations of the Public Safety Personnel Retirement System.

**Requirements:** qualified elector; resident for 1 yr. preceding appointment.



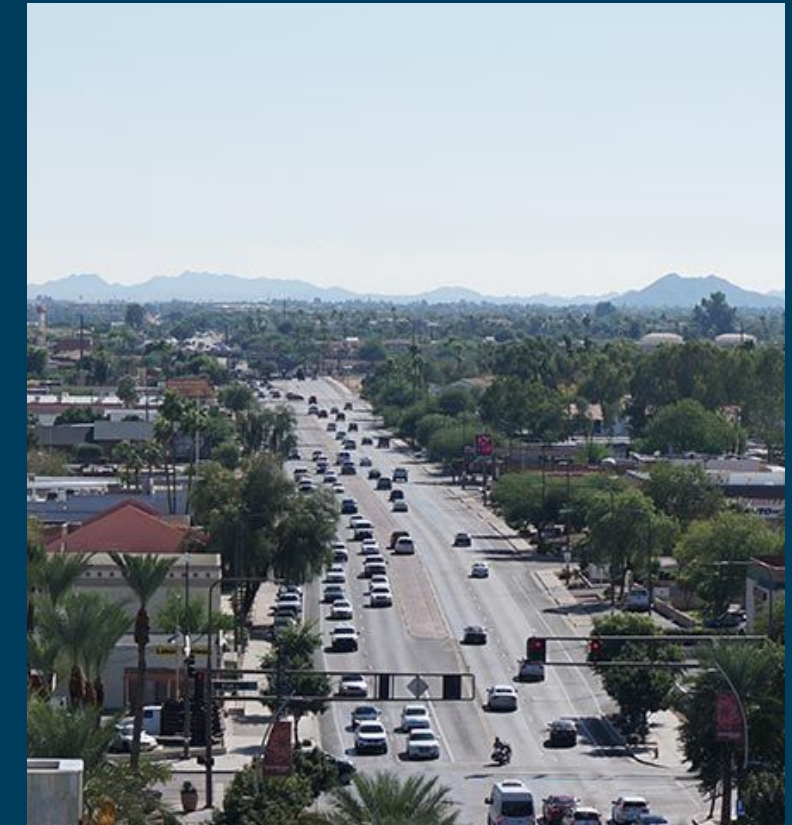


## Transportation Commission

480-782-3000

The seven members advise the City Council on issues concerning community transportation policies including freeway, arterial streets, public transit, bicycle and pedestrian issues. The Commission will work to review, monitor and propose changes to the Transportation Study, Transit Study and Bicycle Plan and will advise the Public Works Director in establishing priorities at budget time in relation to transportation programs and projects. The Commission will assist staff in developing criteria for neighborhood traffic mitigation programs and projects.

**Requirements:** qualified elector; resident 1 yr. preceding appointment.



## Workers' Compensation and Employer Liability Trust Board

480-782-2358

The five-member board administers the Trust Agreement and Trust Fund. The Board administers the Trust Fund pursuant to Ordinance No. 4415 and the Trust Agreement. Provides financial oversight of the Trust Fund by evaluating claim expenses and reserve amounts. The Board may make recommendations to the City Manager as necessary.